
From: Rodric Williams [GRO]
Sent: Wed 02/04/2014 5:57:55 PM (UTC)
To: 'James, Gareth \ (UK - Manchester)' [GRO]
Cc: Belinda Crowe [GRO]; Chris Aujard [GRO]; 'cdesourdy' [GRO]; 'dtansley' [GRO]; Lesley J Sewell [GRO]
Subject: Strictly Private & Confidential - Subject to Legal Privilege
Attachment: Factfile (updated with SS comments).docx
Attachment: Centrally generated transactions.doc
Attachment: A17938113 v0.4 140327_Note on Horizon Report.docx
Attachment: Horizon Core Audit Process - v1 0.ppt
Attachment: Fujitsu POL ISAE3402 2013.pdf

Gareth,

As discussed earlier today, Post Office Limited is responding to allegations that the "Horizon" IT system used to record transactions in Post Office branches is defective and/or that the processes associated with it are inadequate.

In order to respond to these allegations (which have been, and will in all likelihood continue to be, advanced in the courts), Post Office wants to demonstrate that the Horizon system is robust, fit for purpose, and/or operates within an appropriate control framework.

In order to determine whether or not Deloitte can help us in this regard, I attach the following documents:

1. "Horizon Core Audit Process" which outlines how Horizon has been designed to operate;
2. "Draft Factfile" which deals with how Post Office uses Horizon in our branch network;
3. "Description of Fujitsu's System of IT Infrastructure Services supporting Post Office Limited's POLSAP and HNG-X applications";
4. A table of the themes which underlie some of the allegations that Horizon is deficient; and
5. "Note on Horizon Report" which outlines of the type of report we may require.

Could you please review these so that we can advance our discussions on a further call (or meeting) during the course of tomorrow.

Kind regards, Rodric

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